

16/07/18



Dear Parent/Guardian,

September 2018

After a lot of deliberation, the Pre-school Governors have decided that the pre-school session fees need to be increased to ensure that Little Acorns is sustainable. As a registered charity, we do not seek to make a profit but we do need to ensure that we can afford to maintain our premises, update resources and equipment, train our staff and maintain the high quality service that we offer.

Please find below the new rates which will take effect from the beginning of September 2018. The lunch fees will remain the same at £3.50.

New Fees:

Little Acorns provide pre-school education from 8.45am until 3.30pm daily during term-time for up to 24 children.

3 and 4 year olds	2 year olds
£3.75 per hour	£3.90 per hour

	Session Times
AM Pre-school (3 hours)	8.45am - 11.45am
Lunch £3.50	11.45am - 12.30pm
PM Pre-school (3 hours)	12.30pm - 3.30pm

A late drop off / collection charge of £5 may be added to your account at the end of the month for each occasion that your child is dropped off or collected 15 minutes outside of these times to cover staff overtime.

All fees will be charged for absences and holidays from pre-booked sessions. If you no longer require your child's place at Little Acorns, 2 weeks notice must be given. If 2 weeks notice is not given you will be charged for a further 2 weeks from the date that your child stops attending - this does not apply when children leave at the end of the summer term to go to school.

Pre-school fees will be charged at the usual rate if you decide to take your child on holiday during term-time. This will enable us to keep your child's place open for you. If a place at Little Acorns is no longer required, 2 weeks notice must be given so that necessary arrangements can be made to ensure safe staffing ratios.

Thank you for your continued support and understanding.

Frank Burbery
Chair of Pre-school Governors